



# HURLINGHAM SCHOOL

## Job Description

- Job Title:** KS2 Teacher
- Accountable to:** Head of Upper School, Deputy Heads & Head
- Role:** The responsibilities and duties of a KS2 Teacher are as follows:

### Purpose

1. To contribute to providing an excellent education for all Hurlingham pupils by teaching with enthusiasm and expertise, providing a psychologically safe environment for them to all flourish, and to care deeply about their emotional wellbeing
2. Inspire a love of learning through the delivery of a curriculum designed to spark academic curiosity and broad enough to identify talents and nurture passions

### Teaching and Learning

3. Prepare schemes of work and medium term plans appropriate to the needs, interests, experience and existing knowledge of your pupils
4. Identify clear learning objectives for each lesson and specify how these will be taught to ensure progression in pupils' learning
5. Ensure the learning needs of the whole class are met by providing suitably differentiated activities for each child
6. Develop ways to encourage, challenge and inspire pupils to apply new knowledge
7. Maintain an up-to-date working knowledge and understanding of a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential, incorporating these in the planning and delivery of lessons
8. Assessing, recording and reporting on the development, progress and attainment of pupils
9. Liaise with specialist subject staff, as appropriate, to support the delivery of their lessons to your class
10. Organise the classroom and resources within to create a positive learning environment and ensure children have opportunities to take responsibility for their learning
11. Take responsibility for discipline within the classroom and, jointly with colleagues, maintain a high standard of discipline throughout the school

12. Providing pupils, colleagues, parents and carers with timely, accurate and constructive feedback on pupils' progress, attainment and areas of development
13. Managing pupil's behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's behaviour policy
14. Participating in arrangements, where appropriate, for preparing pupils for 11+ examinations and in assessing pupils for the purposes of such examinations

### **Pastoral Care**

15. Work with colleagues to create a positive culture of pupil welfare and behaviour, by taking an active role in pastoral matters
16. Take responsibility for the safety, education and social development of each child in your form
17. Provide a role model for the development of children's social behaviour and attitudes
18. Provide a safe, secure and well-organised environment that encourages the development of children as independent learners and considerate members of the school community
19. Implement school policies and guidelines for pastoral care, including: anti-bullying, safeguarding and child protection, behaviours and sanctions
20. Recognise and respond effectively to equality issues as they arise and challenge stereotyped views
21. Build and maintain positive relationships with parents

### **Professional Development**

22. Contribute fully to the school appraisal process and be committed to your own professional development
23. Evaluate your own performance and be committed to improving your own practice through appropriate training and professional development
24. Maintain an up-to-date knowledge and understanding of all aspects of teaching and pedagogy
25. Keep up-to-date with current statutory requirements, educational thinking and practice, through personal study, attendance at courses and peer observation
26. Participate in the termly Professional Development Review
27. Have an excellent working knowledge of teachers' professional duties and legal liabilities

### **Other duties and responsibilities**

28. Work towards and support the school vision and the current school objectives outlined in the School Development Plan
29. Maintain high professional standards of attendance, punctuality, appearance and conduct. Demonstrate positive and courteous relations with pupils, colleagues, parents and any external personnel
30. Adhere to school policies

- 31.** Contribute towards organising, participating in or delivering on the school's programme of co-curricular activities
- 32.** Provide cover for absent colleagues by supervising and so far as is practicable, teaching pupils
- 33.** Participate in meetings at the school which relate to the curriculum or the administration or organisation of the school, including pastoral arrangements, or for any purpose as reasonably decided by the Head
- 34.** Carry out lunchtime/break duties – supervising pupils at lunch, as reasonable
- 35.** Attend all relevant parents' meetings/events, which may take place in the evening
- 36.** Support pupils and colleagues by attending some school productions, functions, trips and events as appropriate, and contributing, where possible, to the wider life of the school
- 37.** Carry out other associated duties as are reasonably assigned by the Head or the Deputy Heads
- 38.** Promote the ethos, good name and reputation of the school at all times
- 39.** Fulfil other reasonable duties as directed by the Head

The School's ethos is to provide a happy, secure atmosphere in which children can be the best that they can be. We nurture self-confidence, self-discipline, self-motivation, self-esteem and above all a thirst and enjoyment for learning. We strongly promote creativity, good manners and respect for one another. We continue to foster an intimate and welcoming environment centred on family values.